# NHMA Grant Writing Assistance Program (GWAP)

## Expression of Interest Form

This form is to be used to summarise the key aspects of your project as the first step to seeking Grant Writing Assistance.

### Application process

1. Fill out this EOI form and return to Bill Ives at NHMA - bill\_ives@optusnet.com.au.
2. Bill and NHMA will undertake an initial assement of the EOI.
3. Bill will then forward the EOI to our grant writing partners Red Tape Busters for a final assessment to ensure the project fits the grant eligibility criteria. There is a finite budget available for the free grant and so not every club’s EOI will be approved.
4. Red Tape Busters will advise us of the very best projects to be supported and based on that advice we will approve Red Tape Busters to proceed to contact the club to write the free grant.
5. Red Tape Busters will work directly with your club to complete and submit grant applications.
6. Clubs MUST be prepared to offer all required assistance to Red Tape Busters to complete the application and provide assistance as and when required. Failure to help simply compromises your grant application chances.

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| **GRANT NAME (If known):** | |
| **GRANT TYPE: Infrastructure Participation Council Please tick** | |
| **CLUB DETAILS:** | |
| Club Name: |  |
| Club Address: |  |
| ABN/ACN |  |
| Local Government Area |  |
| State Electorate |  |
| Federal electorate |  |
| **Club Contact Person (to discuss grant writing assistance):** | |
| Name: |  |
| Phone Number  (Business / Home): |  |
| Phone Number  (Mobile): |  |
| Email: |  |
| Role at Club: |  |
| **PROJECT INFORMATION:**   * Please provide dot point responses * If your club has multiple projects, fill out this page for each project | |
| Project details |  |
| Why is this project needed? |  |
| Who in the local community outside of your members can benefit from the project (or share your facilities)? |  |
| Project Budget |  |

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| --- | --- |
| Amount of financial/inkind contribution from the club to help fund the project (if the club is in a financial position to do so) |  |
| Total amount requested from the funding program |  |
| Please list what supporting documentation or information you have or may have which will support your grant application:   * Images of current facility * Plans/concept drawings of proposed project * Quotes * Letters of Support * Supporting reports from experts * Minutes of Committee meetings discussing the need for the project * Strategic Plan/Business Plan identifying a need for the project * Project Plans for this project * Development Applications or Approvals (where relevant) * Audited/Verified Financials |  |